

Student Government Association
Seaver College
General Fund

Title
Resolution # ____

1. Whereas, (state the name of your group or organization), would like to put on an event,
2. we are here requesting funds from the Student government Association
3. General Fund and,
4. Whereas, we will be hosting (name of event) on (give date) at (give time) in/on (give
5. location) and,
6. Whereas, we predict there will be (list number of predicted attendees) at our event and,
7. Whereas, this event will be benefiting (list different groups it will benefit, entire Malibu
8. community, entire campus, just your group, etc.) and,
9. Whereas, the overall cost for this event is estimated to be (list estimated price) and,
10. Whereas, the money we have already raised is (list how much money you already have
11. for the event and how you got it, WEB, fundraising, SGA, Student Programming Board, etc.)
12. and,
13. Whereas, the money that we are requesting from the SGA General Fund is (list
14. amount of money you are asking for), and this is (what percentage it is) percent of the
15. overall cost for this event, therefore,
16. Be it hereby resolved that (state your group's name) be rewarded (how much money you
17. are asking for) from SGA General Fund.

Author: (your name here)

Seconded by: (the SGA person who seconded this)

Important notes

- ❖ A voting member (Class President, Class Senator or Executive Board member) must second the resolution. Also, make sure that each line in the resolution is numbered.
- ❖ You will need to present an itemized budget for items # 5-7 **
- ❖ Funds requested exceeding 30% of the SGA General Fund must receive unanimous approval from the senate.